



(Must be Submitted 3 Business Days in Advance)

PRODUCTION PLAN

Producer:	Producer ID #:
Producer's Contact #s:	
Proposed Project Title:	
Production to take place Outside Greater Austin Service Area? <input type="checkbox"/> Yes <input type="checkbox"/> No	
When was your last program aired?	

PROJECT DESCRIPTION

FIELD PRODUCTION

Date & Time of Check Out:

Date & Time of Check In:

Camera(s)

Audio:

Lighting:

Other Resources:

PROPOSED EDITING SCHEDULE



STUDIO PRODUCTION

Production Date: _____

Will this Production Be Live? Yes No **If no, skip to next part.**

We will go Live from _____ to _____

Will there be Live Call-ins? Yes No

Requested Time for Production: _____ to _____

Studio INet

Set-Up Time from _____ to _____ Set-Up Time from _____ to _____

Strike / Clean-Up from _____ to _____ Strike / Clean-Up from _____ to _____

CREW

Crew Positions	Contact #'s	Scheduled Times
Associate Producer		
Director		
Technical Director		
Audio		
CG Operator		
Tape Operator		
Camera 1		
Camera 2		
Camera 3		
Phone Operator.		
Floor Manager		
Production Assistance		

DELIVERABLES

PROPOSED PROGRAM LENGTH:

PROPOSED AIR DATE:

Plan Submitted By: _____ Date _____

Plan Approved By: _____ Date _____
 Producer Services

Plan Approved By: _____ Date _____
 Equipment

Plan Approved By: _____ Date _____